



ROYAL COUNTY OF BERKSHIRE TABLE TENNIS ASSOCIATION

Founded 1949

affiliated to English Table Tennis Association Limited

LIFE MEMBERS: John Freeman JP (1980), Robin Lockwood (Allan Bruton (2011) John Morris (2012)

FORMER LIFE MEMBERS now deceased. Harold Larcombe (19??-1983), Brian Latham (2003 - 2005)
Sylvia Bruton (2003-2013)

AFFILIATED LOCAL LEAGUES: Bracknell, Maidenhead, Newbury, Reading

ORGANISATIONS IN GOOD STANDING: Royal County of Berkshire Schools Table Tennis Association

CONSTITUTION AND RULES COVER PAGE

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GENERAL INDEX

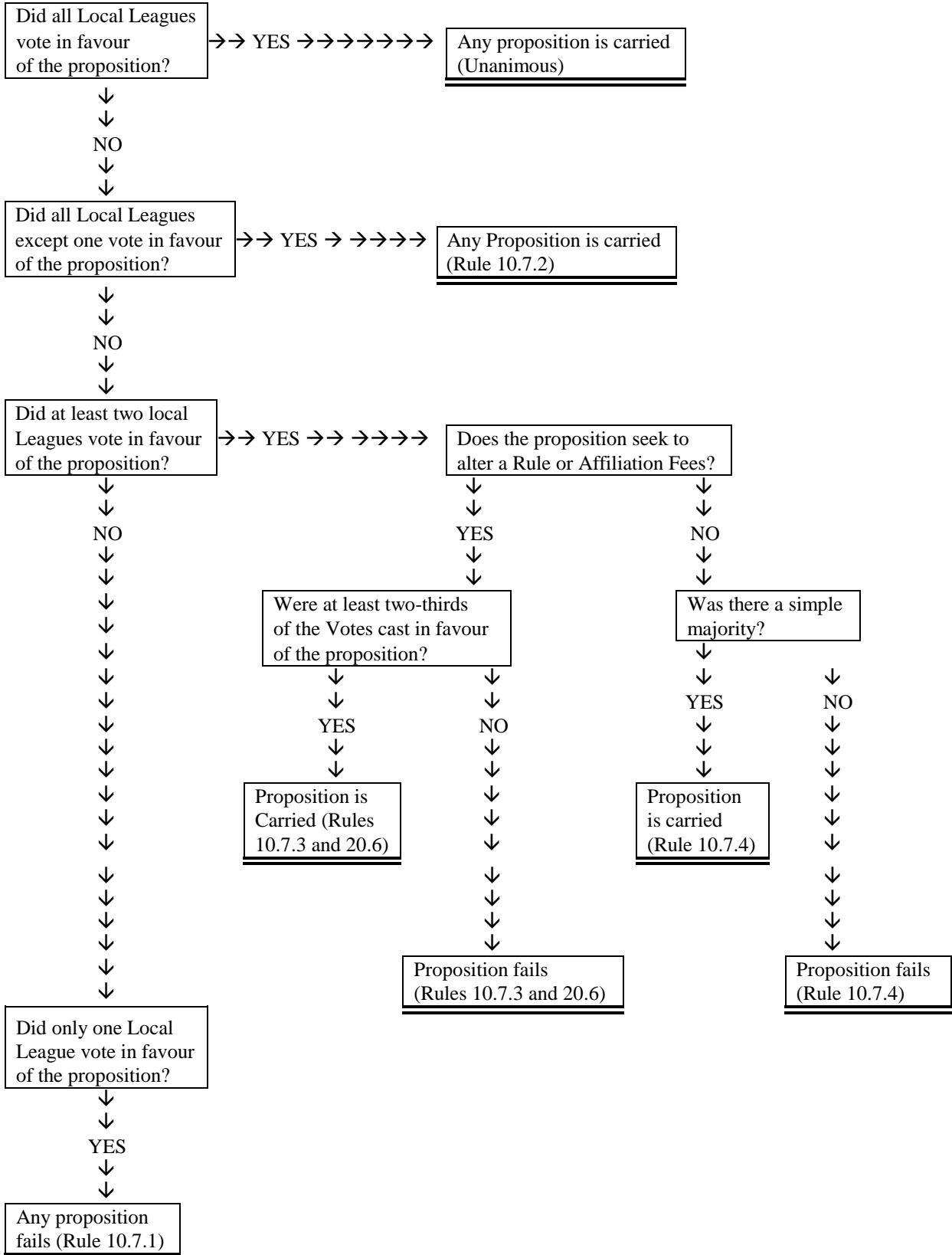
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/Flow Chart follows



ROYAL COUNTY OF BERKSHIRE TABLE TENNIS ASSOCIATION

FLOW CHART FOR USE IN DECIDING PROPOSITIONS AT GENERAL MEETINGS



/Rules follow



ROYAL COUNTY OF BERKSHIRE TABLE TENNIS ASSOCIATION

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affiliated to English Table Tennis Association Limited

NOTE. By virtue of the Rules of English Table Tennis Association , Rules 1 - 20 must cover the subject matter and be numbered in the order as written. Rules marked *** are obligatory as worded. In Rule 10.6 some system of a number of votes per League must be adopted.

CONSTITUTION AND RULES

1 NAME The Association shall be called the Royal County of Berkshire Table Tennis Association.

2 OBJECTS

*** 2.1 The Association shall be affiliated to English Table Tennis Association Limited.

*** 2.2 The objects of the Association shall be as follows:

*** 2.2.1 To act as the controlling and governing body for the sport of Table Tennis in the County of Berkshire subject to any over-riding decisions of the National Council of English Table Tennis Association .

*** 2.2.2 To assist and encourage the formation of Table Tennis leagues and clubs in the County of Berkshire, and to promote the sport in every possible way.

3 AREA OF JURISDICTION

*** The area of jurisdiction of the Association shall be the County of Berkshire as defined by the Rules of English Table Tennis Association Limited .

4 DEFINITIONS

*** 4.1 In these Rules and any Regulations made thereunder the following words and phrases shall have the meaning assigned by this Rule:

*** 4.1.1 The Association: the Royal County of Berkshire Table Tennis Association.

*** 4.1.2 Casual vacancy: A vacancy which occurs at a time when the normal procedure prescribed by the Rules for filling it cannot operate.

*** 4.1.3 ETTA English Table Tennis Association Limited

*** 4.1.4 Member: Any person mentioned in Rule 5.1, or any official, player or other individual member of a body mentioned in Rule 5.1.2, or of a club in membership of or affiliated to such a body.

*** 4.1.5 National Council: the National Council of English able Tennis Association Limited.

*** 4.2 Words and phrases defined by the Rules of ETTA and not otherwise defined by these Rules shall have the meaning assigned to them by the Rules of ETTA.

5 CONSTITUTION

5.1 The Association shall consist of:

5.1.1 President, Vice Presidents, Honorary Life Members and the duly appointed officials.

*** 5.1.2 All Local Leagues, Directly Affiliated Clubs and Directly Affiliated Individuals affiliated to ETTA which are within the jurisdiction of the Association as prescribed by the National Council (except those exempted by decision of the National Council).

*** 5.2 The Association shall without payment of fee accept into Good Standing the following, but no other bodies:

*** 5.2.1 All organisations within the jurisdiction of the Association which are in Good Standing with ETTA.

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- *** 5.2.2 All County or Regional Associations or organisations covering the area or part of the area of jurisdiction of this Association which are part of or affiliated to National Associations or Organisations in Good Standing with ETTA
- *** 5.2.3 The County Schools Table Tennis Association(s) and Schools Leagues and Schools Clubs within the jurisdiction of the Association except such as are affiliated.

6 AFFILIATION

- *** 6.1 Affiliation to the Association shall be compulsory for all Local Leagues, Directly Affiliated Clubs and Directly Affiliated Individuals in the County, unless exempted by a decision of the National Council.
NOTE: A ETTA Honorary Life Member is not obliged to affiliate to a County Association nor pay any affiliation or similar fee to it.
- 6.2 Every application for affiliation shall be in writing and signed by the applicant or proper Officer of the League or Club on whose behalf application is made.
- 6.3 A club or individual not directly affiliated to ETTA may apply to be directly affiliated to the Association provided that it or he is affiliated to ETTA through another body.
- 6.4 Every Local League and Directly Affiliated Club shall send to the General Secretary of the Association without cost not later than 30 October each season three copies of its current handbook together with three copies of its current Rules.
- *** 6.5 No person or body may affiliate to the Association unless affiliated to ETTA.

7 AFFILIATION FEES

- 7.1 The Affiliation Fees per season shall be as follows:
 - 7.1.1 Local Leagues: As determined from time to time by a General Meeting but Rules 10.6, 10.7 and 20 shall apply to any proposed change.
 - 7.1.2 Directly Affiliated Club: £5 for each Club.
 - 7.1.3 Directly Affiliated Individuals: £2 for each Individual.
- 7.2 The Treasurer will notify all League Secretaries by 30 September each season that all Affiliation Fees are due and must be paid on or before 30 October to the Treasurer. A fine of £5 shall be imposed for each month or part of month in arrear.

8 OFFICERS AND NATIONAL COUNCILLOR

- 8.1 The Officers of the Association shall be: Chairman, General Secretary, Minute Secretary, Treasurer, Berkshire League Competition Secretary, County Match Secretary or Secretaries, County Umpires Secretary, County Coaching Secretary, Trophy Secretary and County Press Officer.
- 8.2 The Officers shall be elected by the Annual General Meeting and shall serve from the end of the Meeting at which they are elected until the end of the Annual General Meeting following. They shall be eligible for re-election.
- 8.3 A casual vacancy may be filled by the Executive Committee.
- *** 8.4 National Councillor
 - *** 8.4.1 Between 1 May and 15 June each Administrative Year the Executive Committee shall elect a National Councillor and may elect a Deputy National Councillor to represent the County for the following Administrative Year, after considering all nominations submitted to them by Members of the Association.
 - *** 8.4.2 The General Secretary shall send a copy of the Executive Committee Minute recording the election or the information required by ETTA Official appointment form certified by himself and by a second person who must be the Chairman, Vice Chairman or Treasurer to reach ETTA General Secretary, or such other person as may be designated for the purpose by ETTA Management Committee, by 20 June.

9 MANAGEMENT

- 9.1.1 The affairs of the Association shall be managed, subject to the control of the Annual General Meeting, by an Executive Committee consisting of (i) the President if he so wishes, (ii) the Officers, (iii) two other members nominated from each affiliated Local League, (iv) the National Councillor if not already a member of the Committee.
- 9.1.2 Subject to the control of the Annual or a Special General Meeting and the National Council the administration of the Rules and Regulations of the Association shall be vested solely in the Executive Committee, who shall decide all matters relating to inter-county matches, inter league matches, other representative matches, selections, open and closed tournaments, conferences and exhibitions in the area of jurisdiction.

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- 9.2 The Executive Committee shall have power to co-opt other individual members of affiliated bodies of the Association to be serving members but they shall have no vote at Meetings of the Executive Committee.
- 9.3 The Executive Committee shall have power to create and fill any other temporary office which in its opinion is necessary.
- 9.4 The Executive Committee shall meet as often as is considered necessary.
- 9.5 At least seven days notice in writing of the place, date and time of every Executive Committee Meeting shall be sent to every member of the Executive Committee.
- 9.6 QUORUM: The business of the Executive Committee may be transacted by not less than five members of the Executive Committee.
- 9.7 In the absence of the Chairman, the Executive Committee shall elect one of its number to take the Chair for the Meeting.
- 9.8 Every question at a meeting of the Executive Committee shall be determined by a majority of the members present and voting, every member of the Executive Committee present having one vote except the Chairman who shall be entitled to a casting vote only.
- 9.9 The Executive Committee shall decide on the interpretation of these Rules in the event of any dispute.
- *** 9.10 At its first meeting following the Annual General Meeting, the Executive Committee shall appoint a Standing Sub Committee to deal with Umpiring (Meetings of this Sub-Committee shall be convened by the County Umpires Secretary).
- 9.11 The Executive Committee may delegate any of its duties and powers to Sub-Committees consisting of such directly affiliated members or members of affiliated Local Leagues or Clubs as it thinks fit. Any Sub-Committee shall, in the performance of its duties, conform to the Terms of Reference laid down by the Executive Committee. The Executive Committee may appoint a Chairman and if necessary an Honorary Secretary but if it does not, such Sub-Committee shall make the appointment(s) from its own members. One of these will be responsible for presenting the report of the Sub-Committee to the next meeting of the Executive Committee. Sub-Committees formed under this Rule shall have no authority implied or otherwise to incur any obligations on behalf of the Association, except with the specific authority of the Executive Committee and which shall be clearly defined in the Minutes. The Chairman, General Secretary and Treasurer shall be ex-officio members of the Sub-Committee.

10 ANNUAL GENERAL MEETING

- 10.1 The Annual General Meeting of the Association shall be held in the last week in May.
- 10.2 At least 28 days notice specifying the place, date and time of the A.G.M. shall be given to the President, Vice-Presidents, the Officers, Life Members, Directly Affiliated Individuals and Affiliated Bodies paying Fees under Rule 7.1. Such notice shall include a copy of the Agenda together with any propositions, and sufficient copies shall be sent to each Local League so that one copy may be sent to the Secretary of each Club in that Local League. The Local League shall forward a copy of the notice to the Secretary of each of its Affiliated Clubs without further cost to the Association. Non receipt of notice convening the Meeting shall not invalidate the proceedings.
- 10.3 Each Local League shall appoint one Accredited Representative to attend each General Meeting, who shall hold an official Accredited Representative's Card signed by the General Secretary or Chairman of the Local League. Only the Accredited Representative shall be entitled to cast his League's votes.
- 10.4 Attendance shall be open to all members (see Rule 4.1.4).
- 10.5 Agenda. The following items shall be included:
 - 1 Minutes of the previous A.G.M.
 - 2 Minutes of any S.G.M. held since the previous A.G.M.
 - 3 Secretaries Reports.
 - 4 Treasurer's Report and presentation of audited statement of accounts.
 - 5 Propositions for alteration of Rules and Fees, and other motions of which due notice has been given (if any).
 - 6 Election of President, Vice Presidents (if applicable) and the Officers.
 - 7 Election of Auditors.
- 10.6 Voting
- 10.6.1 Each Local League other than a Youth League shall be entitled to one vote for every team in its League competitions other than a team in a Youth (Under 21) Division in respect of which the Local League shall be entitled to one half vote.

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- 10.6.2 Each Youth League shall be entitled to one half vote for every team in its League competition.
- 10.6.3 For the purposes of Rules 10.6.1 and 10.6.2, the number of teams in a League shall be the number in respect of which it has paid Affiliation Fees for the season.
- 10.7 Voting Majority
- 10.7.1 A proposition shall not be carried unless at least two Local Leagues vote in favour.
- 10.7.2 Notwithstanding Rules 10.7.3 and 20.6 a proposition of which every Local League except one votes in favour shall be carried.
- 10.7.3 Except as provided by Rule 10.7.2, no proposition to alter the Rules of the Association or affecting Fees shall be carried unless at least two-thirds of the votes cast are in favour of the proposition (see Rule 20.6).
- 10.7.4 Except as provided in Rules 10.7.1 and 10.7.2, a simple majority only is required to carry any proposition or motion other than one to which Rule 10.7.3 applies.
- 10.8 The decisions of the Chairman on points of order shall be final.

11 SPECIAL GENERAL MEETINGS

- 11.1 A Special General Meeting of the Association shall be convened (i) in the case of emergency on a resolution of the Executive Committee or (ii) within five weeks of receipt by the General Secretary of a requisition signed by the Secretaries of at least two affiliated Local Leagues. Such a requisition must state the proposition to be considered and is to be accompanied by a deposit of £5 which shall be refunded only if the proposition is subsequently carried at the S.G.M. with at least two-thirds of the votes cast in favour of that proposition.
- 11.2 Rule 10 except Sub-Rules 10.1 and 10.5 shall apply.
- 11.3 A Special General Meeting shall transact only such business as is specified in the resolution or requisition convening it.
- 11.4 A Special General Meeting shall have the same power of control of the Association as the Annual General Meeting.

12 FINANCE

- 12.1 *Bank Account:* The funds of the Association shall be lodged at a Bank or invested as determined by the Executive Committee.
- *** 12.2 *Cheque Signatories:* All cheques, drafts etc., drawn on the Bank, Building Society and other accounts shall be signed by any two of the Chairman, the General Secretary and the Treasurer.
- 12.3 *Financial Year:* The Financial Year of the Association shall end on the 30th April each year and an audited statement of accounts up to and including this date shall be presented to the Annual General Meeting.
- 12.4 *Auditor:* The accounts of the Association shall be audited each season. For this purpose it shall be the duty of the Annual General Meeting to appoint one honorary auditor who shall not be a member of the Executive Committee and whose appointment shall take office from the day following the Meeting.
- 12.5.1 The Executive Committee shall make such provision as they think necessary for ensuring the safety etc. of the property of the Association.
- 12.5.2 All income and property of the Association shall be applied solely to the promotion of the objects of the Association.
- 12.6 The Treasurer shall receive all moneys due to the Association.
- 12.7 No Officer shall be liable to the Association for any loss sustained by the Association except where fraud is proved.
- 12.8 The Association's 'County Representative Member of ETTA' (under ETTA Rules the National Councillor and who is the member of ETTA entitled to vote at a General Meeting of ETTA) shall be indemnified out of the assets of the Association should his or her guarantee be called upon in the event of the winding up of ETTA.

13 DISSOLUTION

- 13.1 The Association may be dissolved only at a General Meeting specially convened for that purpose provided three-fourths of the voting power under Rule 10.6 is in favour of the dissolution
- *** 13.2 In the event of the winding up or dissolution of the Association, any surplus assets remaining after discharge of liabilities shall automatically vest in the ETTA who shall hold them for a period of six years

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in trust to pay them to any organisation set up with objects identical with or similar to those of the Association (the ETTA during such period making every endeavour to promote and encourage the formation of such an organisation) and thereafter for the general purposes of the ETTA.

14 APPEALS AGAINST LEAGUES

- *** 14.1 Any Member or Affiliated Club aggrieved by a decision or action of a Local League, or a Committee, Officer or Official of such League, or by neglect or refusal to do something which such organisation or person is under a duty to do, may appeal against such decision, action, neglect or refusal to this Association whose proper decision shall be final and binding on all parties.
- *** 14.2 The Association shall not have power to reverse a decision or action which is in accordance with the Rules of the Local League unless it constitutes a breach of the Rules or Regulations of this Association or of the ETTA or of the principles of natural justice.
- *** 14.3 Any such appeal must be made in writing to the General Secretary and must be received not later than 21 days after the appellant's being made aware of the decision or action appealed against, and must be accompanied by a fee of the amount prescribed by ETTA and specified in the Schedule to this Rule to be found after Rule 21. The fee shall be returned if the adjudicating body consider the making of an appeal to have been justified (whatever the result).
- *** 14.4 Either party to the appeal shall be entitled to require a Hearing before the adjudicating body.
- *** 14.5 Any party may be represented at a Hearing provided that the Association is notified in advance in writing of the intention to be represented.
 - 14.6.1 On receipt of an appeal the Executive Committee shall appoint a panel of three suitable persons and name the Chairman to adjudicate, under the provisions of Rule 9.11.
 - 14.6.2 Notwithstanding Rule 9.11 the panel may not include further ex-officio members.
 - 14.6.3 Any question shall be determined by a majority, each member of the Sub-Committee including the Chairman exercising one vote.
 - 14.7 The procedure at a Hearing at which any member may attend as an observer shall be similar to that adopted by the ETTA Board of Appeal.
 - 14.7.1 The Chairman will open the proceedings by stating the names of the parties to the Appeal and the action or decision against which the Appeal is made.
 - 14.7.2 The Appellant or his representative shall state the grounds of the appeal and make his case, including calling witnesses (if any).
 - 14.7.3 The respondent or his representative may question the Appellant or any witness through the Chairman of the panel.
 - 14.7.4 The Appellant or his representative may ask further questions arising only from questions asked by the respondent or his representative.
 - 14.7.5 The panel may question the Appellant or any witness directly.
 - 14.7.6 The respondent or his representative shall then put his side of the case, including calling witnesses (if any).
 - 14.7.7 The Appellant or his representative may question the respondent or any witness through the Chairman of the panel.
 - 14.7.8 The respondent or his representative may ask further questions arising only from questions asked by the Appellant or his representative.
 - 14.7.9 The panel may question the respondent or any witness directly.
 - 14.7.10 The Appellant or his representative may make a closing speech.
 - 14.7.11 The panel shall then deliberate in private but may reopen the Hearing to ask further questions for clarification only.
 - 14.7.12 The Chairman of the panel shall announce the finding.

15 DISCIPLINARY

- *** 15.1.1 A Member shall not do or cause to be done anything deliberately harmful to the Association nor likely to bring the Association or the sport of Table Tennis into disrepute.
- 15.1.2 A Member shall not do or cause to be done anything deliberately harmful to any property owned by, used by, or in the care of the Association.
- 15.1.3 Any Member having accepted selection by the Association to represent the Association in a County match or other event shall attend the match or event unless there is good and sufficient cause for not doing so.

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15.1.4 Any Member accepting an invitation to represent the Association, receiving coaching by the Association or entering any tournament or competition organised by the Association, shall comply with any reasonable instruction from an official appointed by the Executive Committee.

*** 15.2 A Member shall not without good and sufficient cause

*** 15.2.1 absent himself from the Hearing of any allegation or appeal after having been requested with reasonable notice to attend.

*** 15.2.2 refuse or neglect to answer any question put to him in connection with such allegation or appeal if directed to answer by the chairman of the adjudicating body.

16. SUSPENSION

*** 16.1 For a breach of this Association's Rules or Regulations the Association shall have power to suspend any Local League, club, player or official within its jurisdiction, under the power created by ETTA Rules and subject to the right of appeal provided by such Rules.

*** 16.2 The ETTA General Secretary shall be notified of any suspension under this Rule.

*** 16.3 Such suspension shall be enforced by all bodies in this County, but shall operate only within the jurisdiction of this Association the suspended person or body being deprived of privileges of membership of or affiliation to this Association and any Local League or Directly Affiliated Club affiliated to this Association, but not of the privileges of membership of or affiliation to the ETTA enjoyed outside the jurisdiction of this Association.

17 DISCIPLINARY COMMITTEE

17.1 A Disciplinary Committee shall be formed when required.

17.2 It shall be disbanded when its decision has been notified under Rule 17.9.

17.3 The Sub-Committee shall consist of five persons appointed by the Executive Committee (see Rule 9.11).

17.4 No person having an interest in the matter under discussion will be considered eligible for the Sub-Committee.

17.5 Any question shall be determined by a simple majority, each member of the Sub-Committee including the Chairman having one vote.

*** 17.6 The Disciplinary Committee shall deal with any allegation under Rule 17.7 of breach of Rule or Regulation of this Association.

*** 17.7 Any allegation referred to in Rule 17.6 must be made in writing to the General Secretary specifying the Rule or Regulation alleged to have been broken the name of the member or organisation alleged to have been in breach and the date and place of the alleged breach.

17.8 If a formal allegation is proved to its satisfaction, the Disciplinary Committee shall have power to impose on the member or organisation guilty of such breach (the offender) one or more of the following penalties:

17.8.1 That he be suspended from the privileges of membership of this Association either indefinitely or for a stated period.

17.8.2 That he be fined.

17.8.3 That he be censured.

17.8.4 That he be dealt with in such other manner as the Disciplinary Committee think fit.

17.9 The Chairman of the Disciplinary Committee shall, within seven days of the Hearing, notify its decision in writing to the General Secretary who shall then notify the member or organisation in writing, at the same time sending the member or organisation a copy of Rule 18 (Right of Appeal) if the charge has been proved.

18 RIGHT OF APPEAL

*** 18.1 Any Member, Affiliated Club or Local League aggrieved by a decision or action of this Association, or a Committee, Officer or Official of this Association (except the proper determination of an Appeal), or by the neglect or refusal to do something which this Association or such Committee, Officer or Official of this Association is under a duty to do, may appeal against such decision, action, neglect or refusal to the ETTA Board of Appeal.

*** 18.2 Any appeal under Rule 18.1 shall be made in writing to the Operations and Membership Co-ordinator of Table Tennis England within 21 days after notification of the decision or action appealed against, and shall be accompanied by a fee of an amount prescribed by the ETTA. The fee will be returned if the adjudicating body consider the making of an appeal to have been justified (whatever the result).

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19 MATTERS NOT COVERED BY RULES

If any question or matter arises which is not specifically provided for in these Rules it shall be dealt with by the Executive Committee.

20 ALTERATION OF RULES

- *** 20.1 These Rules may be changed (whether by addition, alteration or deletion) only by decision of an Annual General Meeting or of a Special General Meeting convened for the purpose.
- 20.2 Proposals for such changes to be considered by the next Annual General Meeting shall be submitted in writing to reach the General Secretary not later than 28 February.
- 20.3 All proposals so received shall be circulated in writing to Secretaries of Local Leagues, Directly Affiliated Individuals and Officers of the Association by 15 March.
- 20.4 Amendments or alternative propositions dealing with the same subject matter shall be accepted for consideration by the AGM if submitted in writing and received by the General Secretary not later than 15 April. No other amendments or alterations will be allowed at the AGM.
- 20.5 Proposals for such changes to be considered by a Special General Meeting shall be submitted to the General Secretary in writing, together with the requisition for the Special General Meeting.
- 20.6 Except as provided in Rule 10.7.2 no proposition affecting the Rules of the Association shall be declared carried unless at least two-thirds of the votes cast are in favour of the proposition but as provided in Rule 10.7.1 such proposition shall not be carried unless at least two Local Leagues are in favour.
- *** 20.7 Notwithstanding the provisions of Rule 20.1, the following Rules, that is -
2.1, 2.2, 2.2.1, 2.2.2, 3, 4 - 4.1.5, 4.2, 5.1.2, 5.2, 6.1, 6.5, 8.4, 9.10, 12.2, 13.2, 14.1, 14.2, 14.3, 14.4, 14.5, 15.1.1, 15.2, 15.2.1, 15.2.2, 16, 17.6, 17.7, 18, 20.1, 20.7, 20.8,
may not be changed without the previous written consent of the National Council and may be changed by the National Council without any such change requiring to be approved by a County General Meeting; such a change shall take effect on a date to be specified by the National Council being a date not earlier than one month after the County Association has been given notice of the change.
- *** 20.8 The Rules of this Association are subject to the approval of ETTA.

21 GENERAL MATTERS

- 21.1 The President shall be elected by the Annual General Meeting and shall serve from the end of the Meeting at which elected until the end of the Annual General Meeting following but shall be eligible for re-election.
- 21.2 The Association may elect Vice Presidents who shall retire annually but shall be eligible for re-election.
- 21.3 The Association shall have the power to bestow Honorary Life Membership on individuals in appreciation of services rendered to the Association, and such individuals shall be eligible to take office within the limits of these Rules. Nominations shall be made only by the Executive committee.
- 21.4 A player chosen and taking part in not less than three County Matches shall be awarded a County Badge.
- 21.5 If any cup or trophy is in the custody of the Association and is being looked after by someone on behalf of the Association, provided reasonable steps for its safeguard and care have been taken, the responsibility for the cost of any replacement or repair due to loss or damage will be that of the Association.

SCHEDULE to RULE 14.3

Appeal Fee prescribed by ETTA	Individual	Organisation
1996-97 to 2005-06	£10.00	£20.00
2006-07 & 2007-08	£12.50	£25.00
2008-09	£15.00	£30.00
2009-10 & 2010-11	£17.50	£35.00
2011-12	£18.00	£36.00

/Rule 22 (Closed Championship Rules) follow

ROYAL COUNTY OF BERKSHIRE TABLE TENNIS ASSOCIATION

22 CLOSED CHAMPIONSHIPS

- 22.1 The Association will hold annually a Closed Championships.
- 22.2.1 The Executive Committee shall appoint a Referee for the Championships at an early date.
- 22.2.2 The decision of the Referee shall be final on all questions of law, interpretation of Rule, and in respect of dress, discipline and any dispute on the day.
- 22.3.1 Entries may be accepted from any person who, in the current season, is a bona fide affiliated member of the Association. Any such person who is not registered to play in a League affiliated to the Association must be a Player Member of English Table Tennis Association Limited, and a supplemental fee as determined each year by the Executive Committee shall be payable in addition to any entry fee. For a graded event entries may not be accepted from anyone (i) who has represented the Association in the current season or (ii) is a player registered in the top division of an affiliated league or (iii) is not a registered player of an affiliated league.
- 22.3.2 Where an age limit is applicable, 'under a specified age' shall relate to the age on 31 December during the current playing season, and 'specified age or over' shall relate to the age on 1 January during the current playing season.
- 22.4 Events and Entry Fees shall be determined each year by the Executive Committee. Fees will not be refunded to any competitor who withdraws after the draw has taken place.
- 22.5.1 The closing date will be stated on the entry form and any entries received after that date will not be accepted.
- 22.5.2 If it should be necessary to restrict entries in any event this will be done on the basis of last in first out.
- 22.6 Entries shall be made out on the official entry form supplied to all Club Secretaries or on plain paper giving the same information, and shall be accompanied by the appropriate fee. If preferred, entries may be sent to the organiser before the closing date by email, electronically by completing Part 2 and Part 3 of the official entry form supplied to all club secretaries, in which case the fees must be sent to reach the organiser before the tournament date. If the fees are not so received the player will not be allowed to compete in the tournament.
- 22.7 All events will be timed and in order that competitors may be informed in advance of the reporting times of their first match in each event, a stamped addressed envelope shall be sent with each entry form. Competitors who have entered via email will be informed of their report times by email.
- 22.8 There may be seeds in any event as determined by the Executive Committee.
- 22.9 On arrival all players must report to Control and should not leave the building without obtaining permission of the Referee.
- 22.10 Every competitor may be required to umpire one match per event entered. After losing, a player should report to Control without delay to collect the scorecard and ball.
- 22.11 All players will be required to play on the allotted table and on being called must go to that table and begin play without delay.
- 22.12 Any player not ready to play when called may be scratched.
- 22.13 Knocking up on vacant tables may be allowed at the discretion of the Referee but only by two players at any time on any one table.
- 22.14. All matches will be best of five games (11 up).
- 22.15. Substitutions may be allowed in doubles events only, in the absence of one of a pair, at the discretion of the Referee. Requests will not be considered in respect of any player who has not made a valid entry for the event.
- 22.16 Except as provided in 22.15 the draw once completed will not be altered except to correct genuine misunderstandings or errors unless exceptionally the draw becomes unbalanced and the Organising Committee and the Referee think an alteration is desirable in the interests of the tournament.
- 22.17.1 The winner of an Association cup or trophy must return it without any further request, in a clean condition, to the Trophy Secretary if there is one or to the General Secretary if not, not later than the closing date for the next Closed Championships or twelve months after it is won whichever date is the earlier.
- 22.17.2 Failure to do so will result in an automatic fine of £10.
- 22.17.3 Acceptance of a cup or trophy belonging to the Association implies a liability for its safeguard and care and the responsibility for the cost of any replacement or repair due to loss or damage during the period held.
- 22.18 When playing (including knocking up) players are expected to wear Table Tennis dress and the standard of dress must satisfy the Referee. In particular jeans and denim or similar clothing will not be allowed. The main colour of a shirt, skirt, or shorts, other than sleeves or collar of a shirt shall be

clearly different from that of the ball in use. Any markings or trimming on the front or side of a playing

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garment and any objects such as jewellery worn by a player, shall not be so conspicuous or brightly reflecting as to unsight an opponent.

05/07

- 22.19.1 In a group competition, all members of the group shall compete against each other and the positions in the group shall be determined primarily by the number of matches won. If a member of a group should fail to complete any match the results of all matches in which that member took part shall be discounted.
- 22.19.2 If two or more members of the group have won the same number of matches their relative positions shall be determined only by the results of matches between them, by considering successively the ratios of wins to losses first in matches then games then points, as far as is necessary to resolve the order.
- 22.19.3 If at any step in the calculations the positions of one or more members of the group have been determined while the others are still equal, the results of matches in which those members took part shall be excluded from any further calculations needed to resolve the equalities in accordance with the procedure of 22.19.1 and 22.19.2.

/Rule 23 (Berkshire League Competition Rules) follow

ROYAL COUNTY OF BERKSHIRE TABLE TENNIS ASSOCIATION

23 BERKSHIRE LEAGUE COMPETITION

- 23.1 A League Competition shall be organised in accordance with these Rules and the relevant Rules of the Association and ETTA.
- 23.2 The size of the League, its composition and playing format will be determined each year by the Executive Committee. There will normally be one or more divisions each for Men, Ladies, Junior Boys, Junior Girls, Cadet Boys, Cadet Girls and Veterans.
- 23.3.1 Entries shall be accepted from affiliated Leagues of the Association and then, if there are vacancies in any division, from such other Leagues affiliated to ETTA as the Executive Committee may decide.
- 23.3.2 If there are more entries from affiliated member Leagues in any division than spaces available, after one acceptance from each affiliated member League, the remaining entries will be subject to ballot for the remaining spaces.
- 23.4 The Executive Committee will appoint a Referee at an early date.
- 23.5 The Competition may be spread over one or more days as decided by the Executive Committee.
- 23.6 A player shall be a bona-fide registered player of the League for which he/she is nominated to play.
- 23.7 A player may only play for the one team for which he/she is nominated.
- 23.8.1 Entry forms shall be distributed by the Association by 31 August.
- 23.8.2 Entry forms together with the appropriate fee shall be submitted to the League Competition Secretary five weeks before the date of the commencement of the Competition.
- 23.9 Entry fees shall be fixed by the Executive Committee.
- 23.10 Each League shall nominate its players and captains in writing, the players of each team being designated 1, 2, 3, 4, etc., to the Referee 30 minutes prior to the commencement of play on each day of the competition.
- 23.11.1 In each team match three players from one League will play three players from the opposing League. There will be six singles matches consisting of the best of five games (11 up).
- 23.11.2 The order of play and the Umpire shall be:

<u>ABC</u>	v	<u>XYZ</u>	<u>Umpire</u>
A		X	B
B		Z	Y
C		Y	A
B		X	Z
A		Y	C
C		Z	X
- 23.11.3 All matches must be played.
- 23.11.3 The Executive Committee will decide which team is ABC and which team is XYZ.
- 23.12 Fifteen minutes before a team match is scheduled to start both team captains shall simultaneously notify their teams to the Referee, players being nominated ABC or XYZ according to their designation as stated under Rule 23.10.
- 23.13 The captain of team ABC (as decided by Rule 23.11.3.) shall be responsible for returning the scoreboard, pencil, score sheet and ball to the control table immediately after the team match has finished.
- 23.14.1 The final placing in each division shall be determined primarily by the number of Place Points gained. Two Place Points shall be awarded for a win and one for a draw.
- 23.14.2 If two or more teams have gained the same number of Place Points their relative positions in the division shall be determined only by the results of the team matches between them, by considering successively the Place Points which would have been awarded if only the equal teams had played, then the ratios of wins to losses in individual matches (sets), games and points, as far as is necessary to resolve the order.
- 23.14.3 If at any step in the calculations the position of one or more teams in the division have been determined while the others are still equal, the results of matches in which those teams took part shall be excluded from any further calculations needed to resolve the equalities in accordance with the procedure of 23.14.1 and 23.14.2.

- 23.15 Berkshire Leagues will be competing for the Barbara Peisley Cup which will be awarded to the League scoring the highest number of Peisley Points in the competition
- 23.15.1 Acceptance of the Barbara Peisley Cup by a League implies a liability for its safeguard and care and the responsibility for the cost of any replacement or repair due to loss or damage during the period held.
- 23.15.2 Subject to 23.15.3 and 23.15.4, four Peisley Points will be scored by the highest placed Berkshire League in each division, three Points by the second highest placed League, two Points by the third highest placed League and one Point by the fourth highest placed League.
- 23.15.3 If a League has more than one team in a division, only the highest placed of the teams will score Peisley Points.
- 23.15.4 Where a category such as mentioned in 23.2 has more than one division, one Peisley Point only will be scored by the higher placed of any team playing in a division lower than one bypassed..
- 23.16 Three individual trophies will be provided for the winning team in each division, except that trophies will not be provided for any team playing in a division below a division bypassed. Where a division is won by a team from a guest League invited under 23.3.1 that team shall be entitled to receive winners' trophies and the highest placed team of a Berkshire League will also receive trophies.
- 23.17.1 When playing (including knocking up) players are expected to wear Table Tennis dress and the standard of dress must satisfy the Referee. In particular jeans and denim or similar clothing will not be allowed. The main colour of a shirt, skirt, or shorts, other than sleeves or collar of a shirt shall be clearly different from that of the ball in use. Any markings or trimming on the front or side of a playing garment and any objects such as jewellery worn by a player, shall not be so conspicuous or brightly reflecting as to unsight an opponent.
- 23.17.2 All Leagues shall be responsible for seeing that their players are properly attired.
- 23.18 In the event on either day of a dispute over the interpretation of these Rules or of any question arising that is not covered by these Rules the matter shall be decided by the Referee, although he may consult interested parties and members of the Committee who may be present. His decision shall be final.

/Rules concluded